

## CABINET

3RD DECEMBER 2020

### REPORT OF THE PORTFOLIO HOLDER FOR ASSETS AND FINANCE

#### TEMPORARY RESERVES, RETAINED FUNDS AND PROVISIONS

#### EXEMPT INFORMATION

None

#### PURPOSE

To advise Members on the levels of reserves and to seek approval to re-purpose unspent reserves, following the recent review by the Executive Director Finance.

#### RECOMMENDATIONS

##### Cabinet is asked to

- 1) **Approve the transfer of the reserves, as detailed in Appendix A, including £560,000 to the Transformation reserve, £64,467.85 to General Fund Balances and £5,000 to Housing Revenue Account Balances (HRA);**
- 2) **Note the reserves to be spent in 2020/21 and 2021/22 which will otherwise be returned to balances; and**
- 3) **Note the current levels of reserves remaining.**

#### EXECUTIVE SUMMARY

An updated Reserves Policy Statement was adopted by Cabinet on 16<sup>th</sup> February 2017 along with approval, given the accelerated timeline for the closure and preparation of the accounts by 31<sup>st</sup> May each year, that the Executive Director Finance be given delegated authority to approve the use and creation of reserves at each financial year end.

In order to inform and align with the budget process a major review of the levels of reserves will take place annually at the end of September each year. This will identify and release any unspent funds back to balances. The review builds on the review carried out in April, including provision of updated information on the plans for spend of the retained reserves.

The review has now identified unspent reserves in the sum of £64,467.85 for General Fund and £5,000 for Housing Revenue Account.

#### **OPTIONS CONSIDERED**

None

#### **RESOURCE IMPLICATIONS**

A summary of the current levels of reserves is provided at **Appendix A** which identifies that £69,467.85 can be re-purposed, of which £64,467.85 relates to the General Fund and £5,000 to the HRA.

#### **LEGAL / RISK IMPLICATIONS**

None

#### **EQUALITIES IMPLICATIONS**

None

#### **SUSTAINABILITY IMPLICATIONS**

None

#### **BACKGROUND INFORMATION**

None

#### **REPORT AUTHOR**

If Members would like further information or clarification prior to the meeting please contact Stefan Garner, Executive Director Finance (tel. 709242) or Jo Goodfellow, Head of Finance (tel. 709241).

#### **APPENDICES**

**Appendix A** – Review of Existing Capital Funds, Retained Funds, Temporary And Other Reserves